



## **McLean Auxiliary**

75 Great Pond Road

Simsbury, CT 06070

860-658-3710

[Mclean.auxiliary@mcleancare.org](mailto:Mclean.auxiliary@mcleancare.org)

### **McLean Auxiliary Merit Scholarship Award Guidelines**

McLean Auxiliary Merit Scholarship is awarded annually at the discretion of the McLean Auxiliary Board. The \$1,500 scholarship is awarded to a McLean employee, or child of an employee who is pursuing post-secondary education in a health care or health care related field of study. **The employee must have successfully completed at least one year of service, in good standing, by February 1 of the scholarship year. The applicant must be attending or accepted into a Health-care related post-secondary degree program or certificate program.**

Scholarship application packets may be obtained at the McLean Health Center Reception Desk, or from the McLean Auxiliary website, <http://mcleancare.org/support-mclean/mclean-auxiliary>, beginning in mid-February. **All** application materials (completed Application, Transcript(s), two written non-relative References and Publicity Release Form) must be postmarked or received by **March 31**.

The Scholarship Committee shall present a list of the Scholarship candidates to McLean Administration, to verify employment eligibility. Eligible candidates will then be contacted to schedule an in-person interview.

The Scholarship Committee shall review all application materials and interview each eligible candidate during the month of April. The committee will present their recommendation to the entire Auxiliary Board at the May Board meeting. The Auxiliary Board makes the final selection of the Scholarship recipient.

In mid-May, a letter will be sent to each applicant concerning the Board's final selection. The scholarship will be formally awarded at the McLean Auxiliary Annual Meeting and Strawberry Festival in June. It is expected that the scholarship recipient be present for the award presentation.